

**2025 – 2026 年度中一自行分配學位申請須知**  
**Notes for Application for S1 Discretionary Place 2025 – 2026**

1. 請以正楷填妥資料表並貼上近照。  
Fill in the form in **BLOCK** letters. Paste a recent photo onto this Application Form.
2. 申請須於 **2025 年 1 月 2 日至 1 月 16 日** 以下列方式遞交：  
Application should be made between **2 January and 16 January 2025** in one of the following ways:
  - (i) 親身交回；或  
In person ; or  
辦公時間：(星期一至五) 上午 8:30 – 下午 5:00  
Office hours: (Monday – Friday) 8:30 a.m. - 5:00 p.m.  
(星期六) 上午 9:00 – 下午 1:00  
(Saturday) 9:00 a.m. - 1:00 p.m.
  - (ii) 透過「中一派位電子平台」網上遞交【截止時間 2025 年 1 月 16 日 (香港時間 23 時 59 分)】  
Submit application via SSPA e-Platform (Cut-off time on 16 January 2025 at 23:59 (HKT) )
3. 交回資料表時，須呈交下列文件：  
Please submit the following documents along with the Application Form :
  - (i) 中一自行分配學位申請表，包括「教育局存根」，「學校存根」及「家長存根」。(只適用於親身遞交資料表的申請)  
Application Form for Secondary One Discretionary Place, consisting of the EDB's Copy, School's Copy and Parent's Copy. (Only applicable to application submitted in person)
  - (ii) 學生之小五全年、小六上學期成績表副本\*。  
Photocopies of Primary 5 to Primary 6\* School Reports.
  - (iii) 身份證或出生證明書副本。  
Photocopy of Birth Certificate or Identity Card.
  - (iv) 課外活動及表現的證明文件及獎狀之副本。  
Photocopies of Certificates / Supporting documents for outstanding internal or external achievements and awards.
  - (v) 已貼上 \$2.20 郵費之回郵信封 **兩個**。(只適用於親身遞交資料表的申請)  
**Two** self-addressed and \$2.20 stamped envelopes. (Only applicable to application submitted in person)

\* 註：如小學未發放小六上學期成績表，可先交此表格，並於稍後盡快補交。  
Remarks: Primary 6 reports to be submitted when available.
4. 學生 **不需** 提交小學推薦信。  
Recommendation letters from principal/teachers from primary schools are **not** required.
5. 面試將於 2025 年 3 月期間進行，所有學生將獲面試機會。本校會以電話及發信通知有關安排。  
Interviews will be held in March 2025. All applicants will be invited to the interview. Applicants will be notified by phone and mail about the interview arrangement.
6. 在整體中一學額中，本校中一自行分配學額為 41 個。本校將以下列準則作為取錄標準。  
The total number of S.1 Discretionary Places of our school is 41. The following criteria will be used as school admission standards.  
評分比重如下：  
Admission Criteria and Weightings of Discretionary Application :

申請學生成績次第名單 EDB's Rank Order List	20 %	操行及考勤 Conduct and attendance	15 %
校內成績 Internal Examination Results	20 %	課外活動、服務及獎項 Extra-curricular activities, services and awards	15 %
面試表現 Performance in the interview	30 %		
7. 本校將於 2025 年 3 月 31 日透過書面及電話通知自行分配學位正取申請人。  
Successful applicants for S1 Discretionary Place will be notified by letter and phone on 31 March 2025.
8. 統一分配學位結果將由教育局於 2025 年 7 月公佈，本校不再另行通知。  
The result for Discretionary Place application will be announced in July 2025 with the Central Allocation results by the EDB. There will not be individual notification to applicants.